



NEW CUSTOMER INFORMATION FORM

COMPANY INFORMATION

Company Name _____

Mailing Address _____

Shipping Address _____

TYPE OF BUSINESS

ACCOUNTS PAYABLE

Contact Name _____

Telephone Number _____

Email Address _____

Perferred Payment Method _____

Perferred Invoice Method _____

Email for Invoices _____

PURCHASING

Contact Name _____

Telephone Number _____

Email Address _____

SHIPPING METHOD

Default shipper is UPS. If you require somethine else, please specify

Shipping Company _____

Account number _____

MACHINE INFORMATION

Please list the makes & models of your devices

Copier _____

InkJet _____

Solvent/Latex _____

Laminator _____

Binding _____

Remit to address is: 22710 72nd Ave S, Kent WA 98032